

**The
Role and
Responsibilities
of a
Crisis Team**

Crisis Committee

The *Crisis Committee* has the responsibility of organizing and overseeing concerted actions. Their primary goal is to build unity.

The *Crisis Committee* should assess the strengths and weaknesses of the membership concerning different concerted actions.

The *Crisis Committee* should inform the Board of Directors and the Bargaining Team of proposed activities.

The *Crisis Committee* should develop a communications network with all building/work sites.

The *Crisis Committee* should be composed of a cross-section of the membership at all levels.

The *Crisis Committee* Chairperson's responsibilities include:

- Assigning committee responsibilities
- Meetings with the Board of Directors and Bargaining Team
- Receiving and reviewing all reports
- Overseeing the finances of concerted activities
- Obtaining support from the local UniServ Office

Necessary Organizational Data

Membership lists by Building/Work site

Building Reps/Association Reps lists

Local Association President's telephone number

UniServ Director's telephone number

Timeline Chart

Chart – Activities

Media contacts and telephone numbers

BOE telephone numbers

Location of emergency meeting facility

[illegible]